



Investments Supporting Partnerships in Recovery Ecosystems (INSPIRE) Initiative

INSPIRE Application Questions

Executive Summary (2 Page Maximum)

Project Title: Identify descriptive title of the project

Project Applicant: Identify applicant's legal name

ARC Request: Identify the ARC funds requested

Grant Type: Indicate Implementation or Planning

Goal/Strategy: Identify the primary ARC Goal and Strategy Statements and/or ARC State Development Plan the project will address

Planning Grant:

Implementation Grant:

Funding:

Amount	% of Total Project Cost	Source
ARC		INSPIRE Initiative
Other Federal		
State		
Local		
Total	100%	

List Partners: List partners who will participate in the project

Congressional District(s): List the Congressional Districts for the project

State Contact: Indicate yes or no if the applicable State Alternate/State Program Manager were contacted

States(s): List states impacted by this project:

ARC Counties: List Counties impacted by this project

Project Summary: (1-2 paragraphs max)

Provide a brief summary of the proposed project.

Project Narrative

1 Statement of Need

Describe your service area and list the counties impacted by your project.

Describe the target population to be served, explain why this population was selected and how the applicant plans to recruit this population.

Describe the community needs as it pertains to the expansion or creation of a recovery ecosystem.

Provide appropriate third-party economic and demographic statistics, including the age-adjusted mortality rate related to opioid and other drug overdose deaths and other relevant information for the applicable community or region, or order to document the extent to which the local economy has negatively impacted the community or region.

Identify any gap(s) in behavioral health services, training, employment, and provision of support services available in the service area.

Explain your community's capacity to expand or create a recovery ecosystem and provide services such as behavioral health services, training, employment, and support services.

Identify economic and workforce-related challenges to workforce participation in the proposed service area.

Provide appropriate third-party economic and demographic statistics, including persistent poverty and unemployment rate data for the applicable community or region, in order to document the extent to which the local economy has been negatively impacted.

Identify any anticipated challenges related to COVID-19 that may affect or hinder program delivery and the planning process.

2 Strategic Alignment

Describe how your project aligns with ARC's strategic plan Goal 2: Ready Workforce: Improve the education, knowledge, skills, and health of residents to work and succeed in Appalachia.

Discussion on ARC State Plan relevant to the project region; describe how project supports a regional strategy or plan.

If project is in more than one state, applicants need to demonstrate how the proposed project aligns with each of the ARC State Plan in terms of supporting a ready workforce. Describe the needs of businesses, including organizations that provide wraparound services for those in recovery.

Describe how the proposal aligns with the needs of businesses, including organizations which provide wrap around services for those in recovery.

Letter(s) from local businesses or business groups expressing a need or labor market analyses conducted by federal or state sources.

Letter(s) of support from organizations that provide wraparound services for those in recovery, expressing a need for the provision of services for the target population.

3 Project Description

Identify behavioral health services, training, job placement and support activities to individuals affected by substance use disorder.

Explain how the proposed elements (i.e. behavioral health services, training, job placement, and support activities) meet the needs of both the target population and industry.

Identify the problems and/or opportunities the project will address.

Identify by name the workforce development organization(s), training provider(s), and organization(s) that provide wraparound services for individuals in recovery, employer(s), and other partner(s) who will participate in the proposed project. Additionally, describe each partner's role in the proposed project.

Explain how the organization(s), provider(s), employer(s), and other partner(s) are strategically positioned to support the services and activities that will help to expand or create a recovery ecosystem.

Explain how the proposed project will assist employers in meeting their workforce and business needs.

Explain how the project expands or creates linkages between workforce development organization(s), training provider(s), organizations that provide wraparound services for individuals in recovery, employer(s), and any other partner(s).

Develop a workplan & timeline

- List the project deliverables
- Provide a timeline for each deliverable
- Identify key personnel who will execute each deliverable. Describe capacity to undertake the proposed activity by describing previous experience with similar activity;

4 Partnerships

Identify local, regional and/or state partnerships that will support the project.

Submit at least 3 letters of engagement from partners who will participate in the proposed project.

5 Project Outputs and Outcomes

Clearly identify the anticipated long-term benefits to the participants, employers, and communities served by the grant, explaining how the activities and investments made under the grant continue to benefit the workforce and the economy five years after the end of the project. Applicants may also identify additional performance measures.

Outcome/Output	Projected Value	Definition
Businesses Served		
Businesses Improved		
Workers/Trainees Served		
Workers/Trainees Improved		
Students Served		
Students Improved		
Plan Developed		
Additional Measures		

6 Budget & Budget Narrative

Submit 424 Form

Submit 424a Form

Submit a detailed budget narrative

Describe the project's major budget categories explaining how these budget elements support the project's objectives, including any in-kind activities.

All match (cash and in-kind) must be documented by match commitment letters and included with this application before it is submitted.

Applications:

As a reminder, applications are limited to 50 pages; this total includes both the narrative and the uploaded attachments. Applicants must provide a comprehensive narrative that addresses all of the criteria and priorities noted in the RFP, including the Criteria section. The narrative must be limited to 15 pages, single-spaced in 12-point font.

Applications due: November 13, 2020 at 5 PM Eastern Time