

Appalachian Collegiate Research Initiative

2023-2024

Template for Project Proposal

Proposals Due by March 31, 2023 at 5:00 p.m. ET

COVER PAGE TEMPLATE:

[Project Title]

Example: **“Skills Upgrade for Limestone County”
Grant Proposal**

[Sub-Contract Grantee Name/Authorized Signatory and contact information]

[Note: This is not the ACRI faculty director.]

Example: **Mountain Community College**

Dr. Jane Smith

President

PO Box 1

University Park, Alabama 12345

256-444-1234

smithj@MCC.edu

Project Period: July 1, 2023 – June 30, 2024

Submitted DATE

[ACRI Faculty Director name(s), title(s), and contact information]

Example: **Dr. John Jones**

Professor of Appalachian Studies

Education Department

Mountain Community College

PO Box 1

University Park, Alabama 12345

256-444-5678

jonesj@ABCCC.edu

PROJECT SUMMARY

Provide a one-sentence summary statement of the proposed project. (Example: Mountain Community College students will collaborate with the Limestone County Conservation Development Council to help establish a food hub for locally-grown products in the town of University Park.)

PROJECT DETAILS

Course

Provide number, name, credit hours, and instructor.

Community Partner(s)

List each community partner.

Project Overview

Provide a brief rationale for the project, including (1) a need, challenge, or opportunity that affects the community's long-term sustainability, (2) how your project will help to address the issue, and (3) an overview of the planned design for the project.

ARC Strategic Plan Alignment

How does your activity close the socioeconomic gap in Appalachian communities? How does this project align with ARC's strategic mission and goals? In light of ARC guidelines, if your community project was an independent proposal would it likely be funded by ARC?

Goals and Outcomes

Describe the project's activities, goals, and planned outcomes, including student learning outcomes. Address all required activities that are enumerated in the Scope of Work, including community engagement, the poster and presentation at the ACRI conference in Washington, the community presentation, and the additional presentation to a civic organization or academic conference.

Project Impact and Sustainability

Describe the overall impact that you plan for the project to have on the students and on the community. Include a discussion of possible changes you hope will occur in the community as a result of this project. Projects are expected to have a positive impact on community capacity and sustainability. This can happen in a number of ways, including leadership development, asset development, economic development, partnerships and collaborations, community actions and projects, and innovation. Finally, describe how the project would be sustainable once students complete their work in the community. For example, discuss how the project will prepare the community to take the next steps following the

student's project, such as possible additional grant funding, concrete actions, or other resources needed for sustainability.

Community Investment Plan

Describe your plan for the \$2000 community investment portion of the budget.

COURSE SYLLABUS

Provide a draft of the course syllabus (or syllabi) that addresses how the class would approach the project and meet the stated objectives.

LETTER(S) OF SUPPORT

Provide letters of support from your community partners participating in the project that clearly states the role of the partner in the project and their expectations from the partnership.

PROJECT BUDGET

Provide an itemized projected budget that describes how you plan to use the \$8000 subaward for your project, following the Budget Guidelines.

CURRICULUM VITAE

Curriculum vitae of participating faculty should be included in the proposal.

NOTE ON FORMAT: Please submit the proposal in Microsoft Word, Font must be Times New Roman and can be no smaller than 10 typeset.

Please omit the italicized labels and other directions included in this template; they are only guidelines to assist you.

Please name the file using the following format:

Shortened institution name_ACRI Final Proposal_2023-2024.doc

Example: Mountain CC_ACRI Final Proposal_2023-2024.doc